

SPECIAL MEETING MINUTES
BOATHOUSE/HAINS PARK IMPROVEMENTS COMMITTEE
2:00 p.m., MEZZANINE CONFERENCE ROOM, OLD LYME TOWN HALL

PRESENT

PG	Paul Gianquinto	Co-Chairman
KB	Ken Biega	
SS	Skip Sibley	Ex-Officio
NP	Nina Peck	Architect
SB	Scott Boos	President, Scope Construction Company, Inc
PE	Peter Elsner	Vice President, Scope Construction Company, Inc

ABSENT

PF	Paul Fuchs	Co-Chairman
BS	Brian Schuch	Secretary
PC	Phil Carney	
RD	Bob Dunn	
GH	Greg Hack	
JP	John Parker	
DB	Don Bugbee	
BR	Bonnie A. Reemsnyder	Ex-Officio
JF	John Flower	Ex-Officio
JR	John Rhodes	Ex-Officio
AR	Andy Russell	Ex-Officio

CALL TO ORDER> PG 2:05 p.m.

1. SCOPE REVIEW WITH SCOPE CONSTRUCTION COMPANY, INC.

A review of the bid documents was conducted with Scope Construction Company personnel to confirm their understanding of the project requirements and completeness of their bid. The following items were specifically discussed:

- a. The bid amount of \$597,000.00 was confirmed.
- b. **KB** asked about the 4000 man hours listed under the cost breakdown and stated it was the highest of all the bidders. **SB** confirmed it was an estimate plugged in just before the bid was due and should not be taken as a hard number.
- c. **SB** confirmed that all taxes were included in the bid.
- d. **KB** and **PG** stated that the Town permit fees would be waived but that Scope was responsible

for all State permit fees; **SB** confirmed all permit costs were included in the bid.

e. **SB** asked if the STEAP grant funding was secure; **SS** stated the Board of Selectmen were confident there would be no problems getting the funding from the State based on previous Town projects funded with STEAP Grants.

f. **SB** confirmed all required insurance was included in the bid.

g. **SB** confirmed the prevailing wages were included in the bid and that the required certified payrolls will be submitted.

h. **SB** confirmed the required schedule was reasonable because the building was uncomplicated and there were no long lead items.

i. **SB** confirmed the bid included the required SBE/MBE participation. **PG** stated that the SBE/MBE participation should be based on the \$375,000 portion of the contract that would be paid with STEAP Grant funds; **SB** stated the CHRO SBE/MBE participation was based on the full \$587,000 to be conservative.

j. **SB** stated they carried a nominal utility connection fee.

k. Alternate No. 1 was discussed and **PE** provided material and color samples of the base bid vinyl siding and the Alternate HardiPanel siding.

l. Alternate No. 4 was discussed; **SB** stated they carried Tenax Trackway for the base bid area of reinforced turf because the note on C-200 referenced the details. Scope carried Tenax Turf Reinforcement (product data sheet attached) for Alternate 4 because it did not reference the detail. **PG** will forward clarification on the required product.

m. C-100: **SB** confirmed all erosion control shown was included in their bid. **PG** stated the 500 linear feet of chain link fence will be installed immediately outside the limit of work on the north perimeter of the site.

n. C-200: **SB** confirmed all permits and coordination required for the work along Rt 1 was included in their bid.

o. C-300 to C-302: **SB** confirmed all details shown are included in their bid.

p. A1.1: **PG** highlighted requirement for 1-hour rated wall from slab to roof deck at three sides of 102 Multi-Use Flex Space.

q. A2.0: Areas of selective demolition were discussed; **SB** stated there will be some coordination required where the new foundation walls meet the old due to height differences, especially at the north elevation.

r. A2.1: All agreed that the footing indicated along D-line are not required; the new steel columns will bear directly on the existing foundation wall, which shall remain.

s. A2.1: **SB** confirmed the bid included the 40-year shingles.

t. A3.0: There are no details specifying what the sign on the east elevation actually is. The W2 windows on the north elevation are non-operable.

u. A3.1: **PG** confirmed all W1 windows are operable and the windows at the Locker Rooms have translucent glazing.

v. A4.0: All agreed the footings shown on D-line are not required; columns bear on the foundation wall per 7/A5.0.

w. S1.0: **SB** stated that they included 3000 psi concrete at interior slabs and foundations per Reinforced Concrete note 2.a and Structural Note 13, not the 4000 psi called out in the notes on A2.0. **NP** confirmed this was acceptable. **PG** cautioned Scope to use the correct diameter 8d nails at shear wall sheathing.

2. ADJOURNMENT

The meeting was adjourned at 3:35 p.m.

The next BHPIC meeting is scheduled for 30 Jun 16 at 7:00 p.m. at Town Hall.